

**REQUEST FOR STATEMENT OF QUALIFICATIONS FOR  
ENGINEERING/CONSULTANT SERVICES FOR  
Guadalupe Road Improvements and McQueen and Guadalupe Intersection**

Project Name: Guadalupe Road Improvements and McQueen and  
Guadalupe Intersection  
CIP Project Number: ST1770/ST1910  
Contract Number: **321000170**

GILBERT Staff Contact: Toby Crooks (toby.crooks@gilbertaz.gov)

Electronic Bidding Portal: <https://bidders.e-builder.net/landing?bidpackageid=3000f32c-d733-4144-a3b0-7da871ef0e61>

**Town of Gilbert Website ONLY**  
**<http://www.gilbertaz.gov/rfp>**

**Date and Location for Submittal:** Sealed Statements of Qualifications (SOQ) from qualified Engineering firms will be received electronically via the Town of Gilbert's e-Builder bidding platform, until 5 p.m. AZT, December 2, 2020.

**Project Description:** The Town of Gilbert (Gilbert) is seeking a qualified consultant to complete design and construction of Guadalupe Road from Arizona to McQueen and the intersection of McQueen and Guadalupe to current Town Standards. The Project includes reconstructing the pavement, updating the signal components and layout to meet current design standards. The project includes the relocation of 69KV power lines and coordination and design of SRP facilities and UPRR.

**Pre-Submittal Conference:** A pre-submittal conference will be held on November 19, 2020 10:00am AZT. Via Microsoft Teams: [https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_NmUzZWRlMTetY2I2Yy00OTQ4LWE1YjgtNDgyYTZhNzVkZjBi%40thread.v2/0?context=%7b%22Tid%22%3a%222a562d2d-fcdc-4929-be1e-96860c5d7b0b%22%2c%22Oid%22%3a%221c01381c-eebb-4596-8587-51cac695ae0d%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_NmUzZWRlMTetY2I2Yy00OTQ4LWE1YjgtNDgyYTZhNzVkZjBi%40thread.v2/0?context=%7b%22Tid%22%3a%222a562d2d-fcdc-4929-be1e-96860c5d7b0b%22%2c%22Oid%22%3a%221c01381c-eebb-4596-8587-51cac695ae0d%22%7d)

Attendance at this meeting is highly recommended since vital information necessary to the understanding of the project and the selection process will be discussed.

**SOQ Format:** Each SOQ received must be in accordance with the format and information provided within the Request for Qualifications package. Any submittal that does not conform, in all material respects to what is outlined in the RFQ, will be considered non-responsive. Each SOQ shall be submitted per the directions provided in the RFQ.

**Solicitation Transparency Policy:** Beginning on the date this Solicitation is issued and continuing until either the date a contract is awarded or this Solicitation is withdrawn by Gilbert, all persons or entities who respond or intend to respond to this Solicitation, including without limitation their employees, agents, representatives, partners, subcontractors, consultants, joint venturers, members, lobbyists, or attorneys (collectively, "Proposers"), shall only discuss matters associated with this Solicitation with the Procurement Officer designated in this Solicitation and shall not have any direct or indirect contact about this Solicitation with any other Town staff or Town official, including, without limitation, members of the evaluation panel, the Town Manager, Deputy Town Managers, the

Mayor, or any member of the Gilbert Town Council. As long as the subject matter of the Solicitation is not discussed, Proposers may continue to conduct business with Gilbert.

Notwithstanding the foregoing, Proposers may discuss this Solicitation with the Mayor or a member of the Gilbert Town Council, provided such meetings are scheduled through the Procurement Officer listed on this Solicitation, conducted in person at Gilbert Civic Center, Town Hall Administration Building, 50 East Civic Center Drive, Gilbert, Arizona 85296, and are posted as open meetings by the Town Clerk at least twenty-four (24) hours prior to the scheduled meetings. The posted notice shall identify the participants and the subject matter, as well as invite the public to participate.

This policy is intended to create a level playing field for all Proposers, assure that contracts are awarded in public, and protect the integrity of the selection process. **Proposers who violate this policy shall be disqualified from participating in this Solicitation.**

**Right to Reject SOQ:** GILBERT reserves the right to waive any irregularities in any submittal and to reject all submittals and re-advertise or cancel the project in its entirety, at its sole discretion. GILBERT, or its consultants and advisors, will not be responsible for any cost incurred by any firm submitting a SOQ or responding to this notice.

**Equal Opportunity:** GILBERT is an equal opportunity employer. Minority and women's business enterprises are encouraged to submit on this Project.

DATED:

TOWN OF GILBERT, ARIZONA  
Town Clerk

Publications Date(s): Nov 7th, Nov 14th